



REQUEST FOR A CHANGE OF STOP  
TO AN EXISTING BUS ROUTE

*Please forward to the School secretary*

Parent/Guardian Name: \_\_\_\_\_

Student Name: \_\_\_\_\_ Student Grade : \_\_\_\_\_

School attended: \_\_\_\_\_ Primary Stop: \_\_\_\_\_

Home Address : \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

Main Phone number : \_\_\_\_\_ Alternate Phone number: \_\_\_\_\_

Date of Request: \_\_\_\_\_

NEW STOP REQUEST : \_\_\_\_\_

REASON FOR REQUEST \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date : \_\_\_\_\_

CONDITIONS OF SERVICE

1. A change of stop will only be considered for students already registered for school bus service.
2. Parents are responsible for their child safety, until the child boards the bus in the morning and after the child leaves the bus when returning home in the afternoon.
3. The change of stop must be outside the walk limits established for the school attended.
4. While on the bus the student is under the authority of the school and the bus driver and must comply with the rules and conditions of the service.
5. The distance and itinerary of a route will not be altered, in order to provide a change of stop.
6. Bus service at the stop can be terminated at any time if the bus route needs to be altered or if space is no longer available.
7. The student must be at the stop 5 minutes before the bus is scheduled to arrive.
8. No backup bus or any other transportation will be provided if the student misses the bus.
9. The request must be approved by the CSF before the student can be allowed to use the stop.
10. The approval is only valid for the current school year.

